



**PALOS TOWNSHIP  
GENERAL MEETING  
10832 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

**June 11, 2015 - 6:30 PM**

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Approval of Prior Meeting's Minutes
  - a. Approval of the minutes of the Regular Meeting - May 14, 2015
4. Citizens wishing to address the Board
5. Special Presentations / Communications (If Any)
  - a. Appointment of Pamela Jeanes of Palos Park as Township Trustee for the remainder of the unexpired term.
6. Reports of Officials
  - a. Supervisor/Treasurer
  - b. Clerk
    1. Legislative Update: June 1, 2015 - Bob Porter (FYI)
    2. Current Press Releases
    3. Sticker Monetary Update
    4. TOI Professional Development Course III
  - c. Assessor
7. Reports of Standing Committees
  - a. Finance and Administration - Supervisor Schumann
  - b. Policy and Personnel - Trustee Woods
    1. Amend /Approve of Committee Assignments for 2015 - 2017
  - c. Technology, Automation and Information - Trustee Woods, Vice Chair
    1. Web site Statistics Report
  - d. Buildings and Grounds

e. Public Services and Health - Trustee Brannigan

1. Health Service Report - May 2015

8. Attorney's Report

9. Unfinished Business

a. Discussion of dedication sign for Pearl A. Schumann Health Service

b. Dog park discussion / continued

10. New Business

11. Executive Session (If determined necessary)

12. Adjournment

## **PALOS TOWNSHIP**

### **MINUTES OF THE MEETING OF THE TOWNSHIP BOARD**

**MAY 14th, 2015**

#### **REGULAR MEETING**

The Regular Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 6:30 P.M. The meeting opened with the Pledge of Allegiance. Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Brannigan, Riley and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

**Supervisor Schumann** stated that a quorum of elected officials were present for voting purposes.

**Trustee Woods** moved to approve the minutes of the April 9, 2015, Regular Meeting. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

**COMMUNICATIONS FROM THE PUBLIC:** None.

#### **OLD BUSINESS:**

**Clerk Nolan** informed the Board that all the letters to municipalities have been mailed for the May 20th, 2015, TOCC Spring Conference at the William Tell Restaurant in Countryside. At this point it is up to the municipal officials to send their RSVP's to the TOCC Treasurer, Barbara Weyrick. The deadline was May 12th, 2015.

**Trustee Woods** moved to accept the resignation of Trustee Michael Lebarre. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

**Clerk Nolan** simply explained the Monarch Butterfly (Milkweed Seeds) project to the Board. These milkweed seeds are the key to the Monarch's survival. This common milkweed variety (ASCLEPIAS INCARNATA) will grow almost anywhere. The milkweed seed packets will be available to residents at the close of this meeting. Residents can search for information concerning this project on the Palos Township website, or call the township with questions and direct them to the Clerk. Residents can donate at the township or online at [saveourmonarchs.org/donate](http://saveourmonarchs.org/donate). questions and direct them to the Clerk.

**Attorney Peck** informed the Board of the workshop Governing With Confidence 2015, which will be sponsored by Tressler,LLP on May 28th, 2015, at the Willis Tower in Chicago, Illinois. Some of the items discussed will be FOIA, OMA, HR Issues, Ethics Laws, Cyber Security and several more. As a bonus, all attendees will have a opportunity to see the Chicago Skyline from The Ledge located on the Willis Tower's Sky deck. Lunch will be served. Any interested participants can contact Attorney Peck or register online at [lashline@tresslerllp.com](mailto:lashline@tresslerllp.com).

**Supervisor Schumann** reported that the next Trustee Division Meeting will also be held on May 28th, 2015, at the Stongate in Hoffman Estates. This is an FYI for the Board.

**Trustee Woods** requested, without objection, that the change of the Fiscal Year for Palos Township to January 1st through December 31st be pulled from the agenda.

**Trustee Woods** explained Ordinance No. 2015-03

**Trustee Woods** moved to adopt Ordinance No. 2015-03 the ORDINANCE AMENDING TITLE 2, CHAPTER 3, OF THE PALOS TOWNSHIP CODE REGARDING STANDING COMMITTEES OF THE TOWNSHIP BOARD. Trustee Brannigan seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Riley and Woods, Supervisor Schumann, Nays: None. Motion carried 4-0.

**Trustee Woods** then explained to the Board the changes in the Personnel Policy Manual which reflect the changes in the Palos Township 2015 Code.

**Trustee Woods** moved to adopt Resolution No. 2015-02 a RESOLUTION AMENDING THE PALOS TOWNSHIP PERSONNEL POLICY MANUAL TO REFLECT CHANGES IN THE PALOS TOWNSHIP CODE. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Riley, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

There was a discussion of the new automated agenda system. Trustee Woods e-mailed the Board members all of the information concerning this. He explained how the new system works. Both the Supervisor and the Clerk will have administrative privileges on this agenda system. It is a pre-made agenda.

There was a short discussion on the obtaining of tablets for the township.

#### **Current Press Releases:**

**Supervisor Schumann** reported that there was a press release for cholesterol screening which appeared in local papers. The CPR Certification Session was cancelled by the Health Service as the presenter was unable to attend.

#### **Health Service Update:**

**Trustee Brannigan** reported that 435 residents came to the Health Service in April. The money coming into the Health Service doubled. There was a discussion concerning more help for the Health Service. The unfortunate death of a long tie employee, Nurse Caryl Wall created this vacancy. Another nurse is needed. The Health Service also needs more storage space for their voluminous number of records. Different systems will have to be investigated to store these records.

There was a short discussion of Records Retention for the Health Service.

**Trustee Woods** moved to adjourn the meeting at 7:21 P.M. **Trustee Riley** seconded the motion. The motion was approved unanimously. Meeting adjourned.

**Jane A. Nolan**  
**Clerk, Palos Township**

STATE OF ILLINOIS,     )  
COUNTY OF COOK        )     ss.  
TOWNSHIP OF PALOS     )

**WARRANT OF APPOINTMENT  
OF THE PALOS TOWNSHIP  
BOARD OF TRUSTEES**

To     **The Honorable Jane Nolan, Palos Township Clerk**

**WHEREAS** the office of **Township Trustee** in Palos Township became vacant **May 1, 2015** due to the resignation of **Michael A. Lebarre**.

**THEREFORE**, we the undersigned, being a majority of the members of the township Board of Trustees of Palos Township, have appointed **Pamela Jeanes of 9845 Wild Cherry Lane, Palos Park, Cook County, Illinois** to the office of **Township Trustee** for Palos Township to hold said office for the remainder of the unexpired term and shall have the same powers, and be subject to the same duties and penalties as if she had been chosen by the electors of said township.

**IN WITNESS WHEREOF**, we have hereunto subscribed our names and affixed our seals at Palos Hills dated this **11<sup>th</sup> Day of June, 2015**.

**Jane Nolan , Township Clerk**

**Colleen Grant Schumann, Township Supervisor**

\_\_\_\_\_  
Colleen Grant Schumann, Township Supervisor

\_\_\_\_\_  
Sharron M. Brannigan, Township Trustee

\_\_\_\_\_  
Richard C. Riley, Township Trustee

\_\_\_\_\_  
Brent Woods, Township Trustee

(SEAL)

## **SUBJECT: Property Tax Freeze Highly Conceivable as Legislative Session Continues**

Lawmakers worked throughout the weekend. Although both chambers adjourned the regular session yesterday, no agreement was reached with the Governor on the State's budget for the next fiscal year, which begins [on July 1](#).

Although the Governor stated that he will not call lawmakers back into a special session, both the House and Senate have announced that they intend to be in "continuous session through the summer." The House's next scheduled session date is [this Thursday, June 4<sup>th</sup>](#), and the Senate's next scheduled session date is [Tuesday, June 9<sup>th</sup>](#).

### **Property Tax Freeze Likely without Your Opposition**

It is evident that a local property tax freeze will continue to be a major part of the negotiations. Governor Rauner has highlighted this item as one of his top two "reform" priorities and Legislative Leaders have indicated that the Governor's proposed property tax freeze is negotiable.

We want to make certain that all members understand that the current proposals would permanently **freeze the dollar amount of your township's property tax extension**. For townships that are currently in tax capped counties, the annual CPI adjustment **would be permanently frozen at zero**. Townships that are not currently in tax capped counties would be automatically subject to this same tax cap, meaning the **dollar amount of their property tax extension would also be frozen**. The only mechanism for adjusting the extension limitation would be by referendum and then only for the year(s) specified on the ballot.

An township's **debt service extension base would also be frozen** under some of the proposals.

It is imperative that you make sure your legislators understand the total impact of imposing this State mandate on your township and that it would tie the hands of your locally elected township boards. The specific impact on the township's ability to provide programs, services and jobs should be the central part of your advocacy.

Because bill numbers are likely to change, it is best to talk in terms of the Governor's proposal rather than specific legislation.

### **More Legislation Headed to the Governor**

If signed by the Governor, [HB 175](#) (McSweeney, D. / Duffy, D.) would allow a citizen to file a request for review with the Attorney General up to 60 days after he or she discovers an alleged Open Meetings Act violation. Current law sets the limitations period at 60 days from the date of the alleged violation regardless of discovery. The new "discovery rule" will be capped at two years from the date of the alleged violation and will only apply to violations that occur after the bill's effective date.

[SB 903](#) (McConnaughay, K. / Sandack, R.) as originally introduced, would have required townships that maintain websites to post a hyperlink to the Comptroller's online repository known as "The Warehouse," which contains a wealth of information about local governments

including their annual financial reports (AFRs). The final version that passed the General Assembly over the weekend eliminates the mandate and simply requires the Comptroller to maintain "The Warehouse" website.

**SB 1102** (Connelly, M. / Anthony, J.) provides that State and local public entities are prohibited from providing representation for any State or local employee if the employee is a defendant in a criminal action arising out of or incidental to the performance of his or her duties, subject to certain exceptions. For instance, the legislation allows the local public entity to reimburse an employee for reasonable defense costs in cases where the action is dismissed or results in a final disposition in favor of the employee. If there is a current insurance policy or a contract which entitles an employee to a defense of the action in question, the indemnification limitations can be refused. A local public entity could also provide representation to an employee who is a witness (rather than a defendant) in a criminal matter arising out of that employee's employment with the local government entity.

### **Onerous Website Posting Legislation Avoided**

With your help, we were able to prevent the following bills from advancing this spring.

Members will recall from our earlier updates that **HB 2717** (Ives, J. / Connelly, M.) would have required units of local government with an annual budget of \$1 million or more to maintain an Internet website with a vast amount of information posted in perpetuity and to create and maintain a searchable expenditure and revenue database.

As we have emphasized in the past, TOI & TOCC supports transparency and encourages members to make as much information as possible available on local government websites when it is financially feasible. However, we opposed **HB 2717** because it is an example of another unfunded mandate that provides no relief from the numerous redundant and duplicative statutes that already require similar information to be published in newspapers, posted on websites and filed with numerous state and local offices.

TOCC remains committed to a comprehensive approach to help streamline the various mandated disclosure requirements by eliminating redundancies, which would save money for taxpayers who ultimately bear the burden of paying for these costly mandates and would also increase transparency by streamlining the location and format of public information.

**SB 26** (Morrison, J. / Sente, C.) also did not move forward. This legislation would have required all units of local government and school boards with websites to post on those websites all legal notices, agenda, records, or material that is required to be published in a newspaper. Again, while IAPD is supportive of using websites to create transparency, we opposed this legislation because it would have imposed new mandates without providing any relief from costly newspaper publication requirements.

### **Minimum Wage**

There was no further action on **SB 11** (Lightford, K./ Turner, A.) or **HB 3345** (Turner, A.), which are the minimum wage proposals we covered earlier this spring. However, the issue will



continue to be negotiated and further action is possible this summer or during the fall Veto Session.

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It is not clear when an agreement on the budget or other matters pertaining to the Governor's Turnaround Agenda may be reached. However, **legislation could be called for a vote and pass both chambers in a single day.** Therefore, it is critical that you continue to remind lawmakers and citizens within your community that townships provide a tremendous return on investment from the modest property tax dollars they receive and that a property tax freeze would force your township to cut these services that are highly valued by your residents.

Thank you again for all your support during the very busy Spring Session.

Bob Porter



# 2015 Professional Development Course III

## Let Your Lawyer Be Your Guide:

### *A Review of New Laws and Cases Impacting Township Government in 2015*

The **TOI Education Program** is pleased to announce the third Professional Development Course of 2015 for township officials and staff. The program is **Friday, July 24, 2015** at **the TOI Office in Springfield**. Registration deadline is Friday, July 17 and is limited to 25 attendees. Cost is \$75 and includes lunch. The seminar is scheduled from 10am – 3pm to accommodate travel time. Six hours of education credit will be given for workshop completion.

This session is presented by John Redlingshafer of Heyl Royster law firm in Peoria and is presented by the Illinois Township Attorneys Division. This program will provide an overview of recent cases and changes in Illinois law impacting township government.

**Deadline to register is Friday, July 17, 2015**

Name: \_\_\_\_\_

Township Position: \_\_\_\_\_

County/Township: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone/E-Mail: \_\_\_\_\_

Payment method: Check or Credit Card (Visa / MasterCard only)

Card Number: \_\_\_\_\_ Exp: \_\_\_\_\_

Signature: \_\_\_\_\_

**Fax to the TOI office at 217.744.7419      or      Mail to TOI, 3217 Northfield Dr., Springfield, IL 62702**

Palos Township Board of Trustees  
Recommended Committee Appointments  
2015 – 2017

**FINANCE AND ADMINISTRATION**

Trustee Woods, Chair  
Supervisor Schumann, Vice Chair

**POLICY AND PERSONNEL**

Supervisor Schumann, Chair  
Trustee Riley, Vice Chair  
Clerk Nolan, Member

**PUBLIC SERVICES AND HEALTH**

Trustee Brannigan, Chair  
Trustee Woods, Vice Chair

**TECHNOLOGY, AUTOMATION AND INFORMATION**

Trustee Riley, Chair  
Trustee Jeanes, Vice Chair

**BUILDINGS AND GROUNDS**

Trustee Jeanes, Chair  
Trustee Brannigan, Vice Chair

## WEB SITE STATISTICS REPORT

### TOP PAGE VIEWS

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Park District	84
Forest Preserves	68
Procurement	45
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About Us	35
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### TOP KEYWORDS

Palos Township  
Palos Hills Park District  
Palos Township Clinic  
Palos Township, Illinois  
Unincorporated Palos Heights, IL  
Palos Township Senior Transportation  
Palos Hills Public Clinic  
Palos Hills Forest Preserve

### TOP REFERRERS

google.com  
yahoo.com  
bing.com  
baidu.com  
purewow.com  
toi.org

Month: MAY 2015

## Health Service Monthly Fee Summary

Date		Physical		Sick Visit		Immunization		TB Test		Diabetes		PG		Strep Screen		Daily Total
		#	\$	#	\$	#	\$	#	\$	#	\$	#	\$	#	\$	
05/01/15	Res	0	\$ -	0	\$ -	0	\$ -	1	\$ 10	2	\$ 10	0	\$ -	0	\$ -	\$ 20
	Non	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ -
05/02/15	Res		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
05/03/15	Res		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
05/04/15	Res	1	\$ 25	2	\$ 40		\$ -	1	\$ 10	1	\$ 5		\$ -		\$ -	\$ 80
	Non		\$ -		\$ -		\$ -	1	\$ 20		\$ -		\$ -		\$ -	\$ 20
05/05/15	Res	2	\$ 50	2	\$ 40		\$ -	3	\$ 30		\$ -		\$ -		\$ -	\$ 120
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
05/06/15	Res		\$ -	2	\$ 40	3	\$ 30		\$ -		\$ -		\$ -		\$ -	\$ 70
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
05/07/15	Res		\$ -		\$ -	1	\$ 10		\$ -		\$ -		\$ -		\$ -	\$ 10
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
05/08/15	Res	1	\$ 25		\$ -		\$ -	2	\$ 20		\$ -		\$ -		\$ -	\$ 45
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
05/09/15	Res		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
05/10/15	Res		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
05/11/15	Res		\$ -	2	\$ 40		\$ -	1	\$ 10		\$ -		\$ -		\$ -	\$ 50
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
05/12/15	Res	5	\$ 125	1	\$ 20	2	\$ 20	3	\$ 30	1	\$ 5		\$ -		\$ -	\$ 200
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
05/13/15	Res		\$ -	1	\$ 20	5	\$ 50	1	\$ 10		\$ -		\$ -		\$ -	\$ 80
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
05/14/15	Res	2	\$ 50	1	\$ 20	4	\$ 40		\$ -		\$ -		\$ -		\$ -	\$ 110
	Non		\$ -	1	\$ 30		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 30
05/15/15	Res	1	\$ 25		\$ -	3	\$ 30	1	\$ 10		\$ -		\$ -		\$ -	\$ 65
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -

	Physical	Sick Visit	Immunization	TB Test	Diabetes	PG	Strep Screen	
05/16/15 Res	\$ -	\$ -	1 \$ 10	\$ -	\$ -	\$ -	\$ -	\$ -
05/17/15 Res	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
05/18/15 Res	\$ -	\$ 80	\$ -	\$ 10	\$ 10	\$ -	\$ 25	\$ 125
05/19/15 Res	\$ 100	\$ 20	\$ 80	\$ 20	\$ -	\$ -	\$ -	\$ 220
05/20/15 Res	\$ 50	\$ -	\$ 20	\$ -	\$ -	\$ -	\$ -	\$ 70
05/21/15 Res	\$ 25	\$ 20	\$ 30	\$ -	\$ -	\$ -	\$ 25	\$ 65
05/22/15 Res	\$ -	\$ 40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
05/23/15 Res	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
05/24/15 Res	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
05/25/15 Res	\$ -	\$ -	\$ 40	\$ 40	\$ -	\$ -	\$ 25	\$ 175
05/26/15 Res	\$ 50	\$ 20	\$ -	\$ 40	\$ -	\$ -	\$ -	\$ 90
05/27/15 Res	\$ 50	\$ 20	\$ 20	\$ -	\$ -	\$ -	\$ -	\$ 50
05/28/15 Res	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120
05/29/15 Res	\$ 50	\$ 40	\$ -	\$ 20	\$ 10	\$ 0	\$ -	\$ -
05/30/15 Res	\$ -	\$ -	\$ -	\$ 60	\$ -	\$ -	\$ -	\$ 60
PLOWS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
27	\$ 675	\$ 490	\$ 380	\$ 300	\$ 40	\$ 0	\$ 3	\$ 75
MONTHLY TOTAL								\$ 1,960



# CHOLESTEROL SUMMARY 2015

Month		Total Cholesterol		Cholestech		HA1C		Monthly Total	
		#	\$	#	\$	#	\$		
January	Res		\$ -	0		0	\$ -	\$ -	\$ 135
	Non	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ 135
February	Res	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ 390
	Non	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ 390
March	Res	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ 310
	Non	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ 310
April	Res	2	\$ 30	3	\$ 120	1	\$ 15	\$ 165	\$ 185
	Non	0	\$ -	0	\$ -	1	\$ 20	\$ 20	\$ 255
May	Res	1	\$ 15	6	\$ 240	0	\$ -	\$ 255	\$ 255
	Non	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
June	Res	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
	Non	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
July	Res	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
	Non	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
August	Res	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
	Non	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
September	Res	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
	Non	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
October	Res	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
	Non	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
November	Res	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
	Non	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
December	Res	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
	Non	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
Additional	Res	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
	Non	0	\$ -	0	\$ -	0	\$ -	\$ -	\$ -
TOTALS								\$ 1,275	